

# F O N D S SOZIOKULTUR

## Application for funding „Allgemeine Projektförderung“ / General project funding

### Project Title

This ist a test

### Project no.

2024 Z5003

### Project location or region

NRW

### Applicant institution

If your address is a private address, please also add the private name that appears on the mailbox next to the one of your organisation to ensure smooth correspondence. Applicants must be at least 18 years old.

Fonds Soziokultur e.V.

ZIP code

53113

City

Bonn

Street and number

Weberstr. 59 a

Phone

022897144790

Mobile phone

E-mail

info@fonds-soziokultur.de

Website

Federal state

Nordrhein-Westfalen

Population of the municipality

bis 500.000

### Contact person for the project

For initiatives/working groups, please be sure to specify

☐ She


He

☐ No pronoun

Surname

Max

First name

Mustermann

Phone / Mobile phone

E-mail

### Accessibility

Do you have special communication needs? How would you like to be contacted primarily by the Sociocultural Fund:

☐ By post


By mail

☐ By phone

☐ By texting

☐ Other

### Organisational/legal form

☐ registered association

☐ GmbH/GbR


Initiative/working group

☐ non-profit foundation

☐ public institution

☐ church organisation

☐ Other:

☐ Non-profit

Year the initiative/organisation was founded

1987

**Self-description**

We would like to know something about you as an applicant. Please describe your initiative, your association, e.g. with goals, members, composition of the team, participating professions, formats, target groups, financing (financing through projects, annual regular funding or institutional funding from the public sector), etc.

You have 1.500 characters.

**Please assign your project to one of the following funding principles of the Fonds Soziokultur and explain the choice of focus.**

You can only select one point. With your explanation, you help the Board of Trustees to look at your project in a variety of ways.

☐ Innovation☐ Impulse

Structural development

☐ Cooperation☐ Our project is not related to any of the above, but to...

You have 150 characters.

**Summary of your project / short description**

Attention: The members of the Fund's Board of Trustees will receive this summary as important initial information about your project; it should therefore be as precise and practical as possible, so that someone - who knows neither the applicant's work nor the project - can quickly get a comprehensible impression of the planned project. A possible structure could be: project goals/topic or initial situation · Planned activities · Target group and number of active people in the project (this does not mean the team) · Type and breadth of presentation of the results

You have 2.000 characters.

**Topic**

Which topic/thematic framework would you like to deal with in your project? Is there a reason for choosing this topic, or not choosing a topic?

You have 600 characters.

**Participation / Socio-culture**

Who can actively participate in the project outside of the responsible team? In which project phases and in what form are people/society involved? How many people are expected to be able to participate? From your point of view, what makes your project a socio-cultural/community art project?

You have 1.300 characters.

**Motivation, occasion, relevance**

What motivates you, is there a special occasion or do you see an urgent need for the project?

You have 1.200 characters.

**Project activities**

How and what do you want to implement? What are your main activities and is there a visible result? What methods do you use, what arts play a role? Here we are interested in a clear description, not an exact time schedule. This is an important field to explain to the Board of Trustees how to imagine the project.

You have 2.500 characters.

**Objectives**

What are your goals with your project? What is special about your project? What could be different after the project than before?

You have 1.200 characters.

**Cooperation**

Will you cooperate with other institutions, associations or initiatives in terms of content/expertise within the framework of the project? This issue is aimed at substantive cooperation, not financial support. Please name these cooperation partners by name.

You have 180 characters.

**Visibility / Transfer**

Exemplary projects should serve as a model for others. How do others find out about your project results and experiences?

You have 600 characters.

**Planned project period**

Projects may not start before July 15, 2024 (cost-relevant start: conclusion of binding contracts). Cooperation talks, search for sources of funding, agreements with potential artists may be carried out.

Start

15.07.2024

Completion

31.07.2024

Calculation

- Please enter the costs of the entire project and not only the expenses that you apply to Fonds Soziokultur.
- Round to full euros.
- Only enter expenses and income that will later arise in euros: Non-cash/non-cash benefits (e.g. voluntary work, free provision of own technology, free use of rooms, donations in kind, etc.) may not be included in the cost or financing plan.
- The Fonds Soziokultur may not support investment expenditure (investment in equipment/construction, renovations, purchase of technology, furniture, musical instruments, real estate, etc.). These may not be included in the cost plan. An investment expenditure starts from 800 € net.
- Travel expenses may only be reimbursed in accordance with the [Federal Travel Expenses Act](#).
- In the case of personnel/fee expenses, please add the respective calculation basis.
- In the case of permanent positions, indicate the number of hours or the percentage of working time that has been included in the project (as a monthly average).
- In the case of freelancers, please state the task/position and, if applicable, the artistic discipline (e.g. project management, dance workshop management, etc.) as well as the fee rate (use a framework for fees from your umbrella organisation (e.g. BBK, BV Darstellende Künste, verdi) as a guide). The hourly rate for project management, artistic direction and project workshops should not be less than €40).
- Please note that you must obtain at least three written comparison offers for all comparable services from 1.000 euros and higher. If persons/agencies have already been identified, please name them. These are then deemed to have been approved by the Board of Trustees and settlement offers are no longer required.

How do you enter your costs?

☒ Gross (not eligible for input tax deduction) ☐ Net (eligible for input tax deduction)

Please note that it is not possible to enter cent amounts.

1. Permanent staff (employment subject to social security contributions)

Please indicate how many hours or percentage of the regular working hours were included in the project and according to which salary level (cf. TVöD) the person is remunerated. The calculation is based on the employer's gross plus the employer's share of social security.

Designation	Working time for the project (please specify if hours or percentage)	Salary level	Total cost in EUR
Project leader	20	10	18.000,00 €
Subtotal permanent staff (Brutto)			18.000,00 €

Cost plan

2. Fees (including volunteer allowances/expense allowances)

If the participating artists have already been determined, please name them. Please indicate how you calculated the fee (Euro hourly wage/weekly wage/daily wage) x calculated time expenditure.

Description	Fee rate	Total cost in EUR
Workshop Miriam Muster	50 €/h	8.000,00 €
Graphic Design	350 €/Day	2.000,00 €
Assistenz	25 €/h	1.000,00 €
Group XYZ	500 €/performance	1.000,00 €
Subtotal fees (Brutto)		12.000,00 €

Subtotal permanent staff/fee costs (Brutto)	30.000,00 €
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Cost plan

3. Material costs

other expenses e.g. rent, travel expenses, printing costs, food expenses, stage design, costumes, office supplies, etc.

Description	Cost in EUR
KSK	980,00 €
PAX Berlin - Cologne - 3 Persons	500,00 €
Gema	150,00 €
Print Flyer	350,00 €
Rental Project-Room	1.500,00 €
<b>Subtotal materials (Brutto)</b>	<b>3.480,00 €</b>
<b>Total costs (Brutto)</b>	<b>33.480,00 €</b>

Financing

- Sponsors who simultaneously receive approved co-financing for the proposed project from the Federal Government Commissioner for Culture and the Media (BKM) or from an institution permanently funded by the BKM (e.g. from the Capital Cultural Fund, the Art Fund Foundation, the German Literature Fund, the Performing Arts Fund, the Prussian Cultural Heritage Foundation, the Federal Cultural Foundation, the Amateur Music Fund, the "Aller.Land" funding programme, TRAFO - Models for Culture in Transition, etc.), are excluded from the application.
- Co-financing (at least 20% of the total budget) can be provided from own resources, revenues and/or third-party funds. Third-party funding is all funding/grants from private or public institutions (e.g. foundations, banks, state, municipality, etc.).
- Private donations, membership fees, reserves in the accounts should be entered under cash contribution. Sales revenues, ticket revenues, etc. under revenue.
- In the financing plan, only income may be calculated for which there will later be a verifiable movement of money. Non-cash benefits (e.g. voluntary work, free provision of own technology, free use of rooms, donations in kind, etc.) may not be included in the cost or financing plan.

<b>Funding applied for from the Fonds Soziokultur</b>	<b>26.784,00 €</b>
<i>A maximum of 80% (30,000 EUR) of the expenses listed by you; at least 5.000 EUR.</i>	
Income (e.g. admissions, sales revenues, etc.)	1.500,00 €
<i>Type of income (please specify a specific fee for participation fees)</i>	
Tickets Performance p.P. 10 €	
Cash Contribution	1.200,00 €
<b>Attention:</b> <i>If approved, this cash contribution must also be available for project financing, usually it <b>cannot</b> be reduced retrospectively!</i>	
<b>Third-party benefits applied for in the following cases</b>	<b>3.996,00 €</b>
1.) Land NRW	3.996,00 €
<b>of which have so far been approved in a legally binding manner</b>	<b>0,00 €</b>
<b>Total funding</b>	<b>33.480,00 €</b>

Space for possible further explanation of the cost and financing plan

You have 700 characters.

### For further comments/information

You have 3.000 characters.

### Conditions

1. I affirm that my information is complete and truthful. I will immediately notify the Fonds Soziokultur of any relevant changes to the project, and in particular to its financing.
  2. The applicant declares that he/she/they has not yet started the project and will not start until a funding agreement has been concluded. If it becomes foreseeable that he/she will have to award contracts or incur expenditure before the conclusion of the funding contract, he/she/they will apply to the Fonds Soziokultur for approval of the early start of the project and justify it.
  3. I am aware that there is no legal entitlement to support from the Fonds Soziokultur. The fund only grants funding on the basis of a funding contract based on the description of the project submitted by the applicant and its calculation. If an applicant has brought about the decision of the Board of Trustees of the Fonds Soziokultur by providing false information in these documents or in this application, the Fonds Soziokultur may refuse all disbursements and reclaim funds already disbursed from the applicant.
  4. I confirm that the own funds listed in this application are available as cash and will be contributed to the project by the applicant to finance project expenses.
  5. The applicant declares his or her willingness to provide the recipient of the application and/or his or her representatives with the data required for the monitoring of the success, documentation and evaluation of the funding programme, in compliance with all legal provisions relevant to data protection law, as well as to participate in surveys, interviews and other data collection and to provide the otherwise required information.
- ☒ I agree and accept the terms and conditions of the Fonds Soziokultur.
- ☐ I would like to be informed by e-mail about future calls for projects and activities of the Fonds Soziokultur. I am aware that I can withdraw this consent at any time. All you need to do is send a short e-mail to [presse@fonds-soziokultur.de](mailto:presse@fonds-soziokultur.de).

#### Fonds Soziokultur e.V.

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 Geschäftsstelle: Mechthild Eickhoff, Andrea Weiss  
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[antrag@fonds-soziokultur.de](mailto:antrag@fonds-soziokultur.de)

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