

F O N D S

SOZIOKULTUR

Application for funding „General project funding“

Project title

Please choose a project title that gives an idea of the topic.

Application number

2026 E0024

Project location or region

City, district, state.

Applicant / Project sponsor

Please provide the name of the organisation submitting the application. For an initiative, at least three individuals (residing in Germany) must be listed by name. Applicants must be at least 18 years of age.

Applicant and its eventual partners in the project

Name on the letterbox (if applicable)

ZIP code

12345

City

Bonn

Street

ABCDE

Phone

1234567

Mobile phone no., if applicable

E-mail

xyz@xyz.com

Website

Federal state

Population of the municipality

-

Contact person for the project

For initiatives/working groups please specify

☐ She

☐ He

☒

No pronoun

Surname

First name

Phone / Mobile phone

E-mail

Organizational/legal form

☐ registered association

☐ GmbH/GbR

☐ Initiative

☐ Foundation

☐ Public institution

☐ Church organization

☒ Other:

☐ non-profit

Founding year of the initiative/organization

XXXX

Self-presentation

We would like to know something about you as an applicant. Please describe your initiative, your organization, e.g. with objectives, members, team composition, professions involved, formats, target groups, funding (funding via projects, regular annual funding or institutional funding from the public sector) etc.

Briefly describe the applicant, trying to highlight those aspects relevant to this project.

Above: The funding priority is a purely statistical query that has no influence on your chances of receiving funding.

Please assign your project to one of the following funding priorities of the Sociocultural Fund and explain your choice of priority.

You can only select one item. With your explanation, you help the Board of Trustees to consider your project in a multifaceted way.

☐ Innovation funding ☐ Impulse funding ☐ Structural funding ☐ Cooperation funding

☒ Our project cannot be assigned to any of the above points

XYZ

Summary of your project / brief description

ATTENTION: The members of the fund's board of trustees receive this summary as important initial information about your project; it should therefore be written as precisely and practically as possible so that a third party - who knows neither the applicant's work nor the project - can quickly gain a comprehensible impression of the planned project. A possible structure could be: Project objectives/topic or initial situation · Planned activities · Target group and number of active participants in the project (this does not refer to the team) · Type and scope of the presentation of the results

This is the most important section of your application because it is the first piece of information our Kuratorium will receive.

Please avoid keywords.

Please avoid abbreviations if possible.

Describe your project idea as practically as possible.

You have 2.500 characters.

Topic

What topic/thematic framework would you like to deal with in your project? Is there a reason for choosing this topic or not choosing a topic?

You have 600 characters.

Involvement / Participation / Socioculture

Who can actively participate in the project outside the responsible team? In which project phases and in what form are people/the community involved? How many people are likely to be involved? In your opinion, what makes your project a socio-cultural project?

We are looking for projects which are made with people, not just about people or for people.
Participation is very important to the Sociocultural Fund and is crucial for funding.
You have 1.300 characters.

Motivation, occasion, relevance

What motivates you, is there a special reason or do you see an urgent need for the project?

You have 1.200 characters.

Project activities

How and what do you want to implement? What are your main activities and is there a visible result? Which methods do you use, which arts play a role? We are interested in a vivid description, not an exact time schedule.

Another important field: You can go into more detail here, but please remember it's not about a very specific timeline (e.g., Mondays, 3 p.m. - 6 p.m.).

Describe how the project is planned (e.g., "we will work with participants in several workshops"...) You have 2.500 characters.

Goals

What goals are you pursuing with your project? What is special/model-like about your project? What could be different after the project than before?

You have 1.200 characters.

Cooperation

Will you be collaborating with other organizations, associations or initiatives on the content/technical aspects of the project? This question is aimed at cooperation in terms of content, not financial support. Please name these cooperation partners.

You have 180 characters. If there isn't enough space, it could be continued on the last field, "Other Remarks," at the end of the application form.

Visibility / Transfer

Model projects should be a role model for others. How do others find out about your project results and experiences?

You have 600 characters (a brief description is enough).

Planned project period

The projects may not start before February 01, 2026 (cost-relevant start: conclusion of binding contracts, printing posters, flyers, advertising, meetings with participants). Cooperation talks, search for sources of funding, agreements with potential artists may be conducted.

Start

01.02.2026

Completion

31.07.2027

Expenses

- You may only enter eligible expenses in the application; a maximum of 80% of these eligible expenses (totalling a maximum of EUR 30,000) can be applied for a grant.
- Please do not only enter the expenditure in the amount of the grant applied for from the Sociocultural Fund, but all eligible expenditure. Round to full euros.
- Only enter expenses and income that will later be incurred in euros: Non-cash/monetary benefits (e.g. voluntary work, free provision of own technology, free use of rooms, donations in kind, etc.) may not be included in the cost or financing plan.
- Ineligible expenses are:
 - investment expenditure (investment in equipment/construction, renovations, purchase of technical equipment, furniture, musical instruments, real estate, etc.). Rental fees, e.g. for technology, are eligible.
 - Expenditure for which there is no subsequent cash movement (e.g. free use of rooms, use of own technology, donations in kind in the form of building materials, etc.)
- Travel expenses may only be paid in accordance with the Federal Travel Expenses Act.
- Please add the respective calculation basis to the personnel/fee expenses:
 - For permanent positions, indicate the number of hours or percentage of working time included in the project (as a monthly average).
 - Please enter the number of hours or percentage of working time you have included in the process (as a monthly average).
 - In the case of freelancers, please state the task/position and, if applicable, the artistic discipline (e.g. project management, dance workshop management, etc.) as well as the fee rate (use a framework for fees from your umbrella organization (e.g. BBK, BV Darstellende Künste, verdi) as a guide). The hourly rate for project management, artistic direction and project workshops should not be less than €40).
 - Please note that you must obtain at least three written comparative offers for all comparable services of EUR 1,000 or more. If persons/agencies have already been selected, please name them. These are then deemed to have been approved by the Board of Trustees and comparative offers are no longer required.

How do you enter your expenses?

☒ Gross (not entitled to deduct input tax) ☐ Net (entitled to deduct input tax)

Please note that it is not possible to enter cent amounts.

1. Permanent staff (employment subject to social security contributions)

Please state the number of hours or percentage of regular working hours included in the project and the salary level (cf. TVöD) according to which the person is remunerated. The basis for calculation is the employer's gross salary plus the employer's share of social security contributions.

Description	Working time for the project (please specify whether hours or percent)	Salary level	Total expenses in EUR
John Doe	3	EG9	15.000,00 €
Subtotal Permanent staff (Gross)			15.000,00 €

Expenses

2. Fees (including honorary allowances / expense allowances)

If the artists involved are already known, please state their names. Please indicate how you have calculated the fee (Euro hourly wage/weekly wage/daily wage) x calculated time expenditure.

Description	Fee rate	Total expenses in EUR
Direction and Workshops Dramaturgy Paula Ibanez	50 €/h	5.000,00 €
Dance choreography and workshop Mary Smith	50 €/h	8.000,00 €
Graphic design N.N.	40 €/h	2.500,00 €
Technician	Flat rate	500,00 €
Volunteer allowance	5 persons	1.800,00 €
Participation fee 35 participants	500	17.500,00 €
Subtotal fees (Gross)		35.300,00 €

Subtotal personnel/fee expenses (Gross)	50.300,00 €
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Expenses

3. Material expenses / other expenses

e.g. rent, travel expenses, printing costs, catering expenses, stage design, costumes, office supplies, etc.

Description	Expenses in EUR
Posters / Advertising	1.500,00 €
Catering at workshops (3 €/person)	2.500,00 €
Costumes	2.500,00 €
Rent of Technology	4.000,00 €
KSK, Gema, fees	900,00 €
Travel expenses	1.000,00 €
Subtotal operating expenses (Gross)	12.400,00 €

Total expenses (Gross)	62.700,00 €
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Financing

- Promoters who simultaneously receive approved co-financing for the project applied for from the Federal Government Commissioner for Culture and the Media (BKM) or from an institution permanently funded by the BKM (e.g. Capital Cultural Fund, Art Fund Foundation, German Literature Fund, Performing Arts Fund, Prussian Cultural Heritage Foundation, Federal Cultural Foundation, Amateur Music Fund, 'Aller.Land' funding program, 'TRAFO - Models for Culture in Transition' etc.) are excluded from submitting an application.
- Die Ko-Finanzierung (mindestens 20% des Gesamtbudgets) kann aus Eigenmitteln, Einnahmen und/oder Drittmitteln erfolgen. Drittmittel sind alle Förderungen/Zuwendungen von privaten oder öffentlichen Institutionen (z.B. Stiftungen, Banken, Land, Kommune etc.).
- Please enter private donations, membership fees, reserves in the accounts under cash contribution. Proceeds from sales, ticket income etc. under income.
- Only income for which there will later be a verifiable cash flow may be calculated in the financing plan. Non-cash/monetary benefits (e.g. voluntary work, free provision of own technology, free use of rooms, donations in kind, etc.) may not be included in either the cost or financing plan.

Funding applied for from the Socioculture Fund	30.000,00 €
<i>Maximum 80% (EUR 30,000) of the expenses you have listed. At least EUR 5,000.</i>	
Revenue (e.g. admissions, sales revenue, etc.)	5.000,00 €
<i>Type of income (for participation fees, please state the specific fee)</i>	
Ticket sales at the performances - 5 dates with 100 visitors each.	
Cash contribution	500,00 €
Attention: If approved, this cash contribution must also be available for project financing; as a rule, it cannot be subsequently reduced!	
Third-party benefits applied for from	27.200,00 €
1.) Sparkasse	1.000,00 €
2.) District/City	2.000,00 €
3.) European funds	15.000,00 €
4.) State funding (approved) (approved)	9.200,00 €
of which legally approved to date	9.200,00 €
Total amount of financing	62.700,00 €

Field for possible further explanation of the expenditure / financing plan

You have 700 characters.

For further comments/information

You have 3.000 characters.

Conditions

1. I confirm that the information I have provided is complete and true. I will inform Fonds Soziokultur immediately of any relevant changes to the project and in particular its funding.
2. The applicant declares that he/she has not yet started the project and will not start before a funding agreement has been concluded. If it becomes foreseeable that he/she will have to award contracts or incur expenditure before the funding agreement is concluded, he/she will apply to the Sociocultural Fund for authorisation to start the project early and provide reasons for doing so.
3. I am aware that there is no legal entitlement to funding from the Sociocultural Fund. The Fund only grants funding on the basis of a funding agreement that is based on the description of the project and its calculation submitted by the applicant. If an applicant has brought about the decision of the Board of Trustees of the Sociocultural Fund by providing false information in these documents or in this application, the Sociocultural Fund may refuse all disbursements and reclaim funds already paid out from the applicant.
4. I confirm that the own funds listed in this application are available as cash and will be contributed to the project by the applicant to finance project expenses.
5. The applicant agrees to provide the recipient of the application and/or its representatives with the data required for monitoring the success, documentation and evaluation of the funding program in compliance with all legal provisions relevant to data protection, as well as to participate in surveys, interviews and other data collection and to provide the information otherwise required.

☒ I agree and accept the conditions of the Fonds Soziokultur.

☐ I would like to be informed by email about future calls for project funding and activities of the Fonds Soziokultur. I am aware that I can revoke this consent at any time. All I need to do is send a short e-mail to presse@fonds-soziokultur.de.

Fonds Soziokultur e.V.

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antrag@fonds-soziokultur.de



Der Beauftragte der Bundesregierung
für Kultur und Medien