

# F O N D S SOZIOKULTUR

## Application for funding from the programme „Profil: Soziokultur - Prozessförderung“

**Working title**

Please tell us the title of your process

**Application No.**

2025 P005

**Applicant**

If your address is a private address, please add the name of the organisation as well as the name on the letterbox.

Fonds Soziokultur e.V.

ZIP code

53113

Place of residence

Bonn

Street

Weberstr. 59 a

Phone

022897144790

Mobile phone

E-mail

inifo@fonds-soziokultur.de

Internet address

Federal state

Nordrhein-Westfalen

Population of the municipality

bis 500.000

**Contact person**
 She
  He
  None

Surname

Weiss

First name

Andrea

Telephone / mobile phone

E-mail

weiss@fonds-soziokultur.de

**Organisational/legal form**

Only the following non-profit organisations are eligible to apply - a valid corporation tax exemption notice must be submitted. Provisional recognition is sufficient.

 registered association (e.V.)
  gGmbH
  gUG
  non-profit foundation

The year the organisation was founded

1982

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**Information on the applicant**

1. We would like to learn more about you as an applicant organisation. Please describe your goals, activities, team composition.

You have 400 characters available

2. The Profile: Socioculture programme is aimed at applicants whose core work is socio-cultural. Why does this apply to your organisation?

You have 400 characters available

3. How is the work of your organisation financed? Is there reliable funding? If so, why is extra funding from the Sociocultural Fund necessary?

You have 400 characters available

### 1. Focus of the requested process

The aim of Profil: Socioculture funding is the strategic development of your organisation. This serves the future-oriented stabilisation and profiling of institutions. Please categorise your proposed process into one of the main topics listed below. What is the focus of your planned process?

**Organisational development** (looking inwards), e.g. for financing and employment models, work processes between freelance and permanent staff, development of diversity, new premises, profile development in line with new challenges.

✓ **Communication and public relations** (external impact), which contributes to anchoring e.g. improvement of political communication, development of communication strategies e.g. with regional stakeholders, the administration or the general public, advice on external presentation.

**Networking, resources and partnerships** initiate or improve cooperation with other organisations/partners: Exchange of knowledge, joint use of rooms, venues, material, equipment, finances, personnel, cultural policy influence, etc.

### 2. Need for change

Please explain the need for change in your organisation. Please refer to the focus selected above.

You have 1.000 characters available

### 3. Conditions on site

What is the situation for your work and organisation locally, in the region or in the federal state that makes your project particularly important (e.g. in terms of infrastructure, supporting networks, voluntary work, changes in funding priorities, etc.)?

You have 800 characters available

### 4. Practical realisation

How do you plan to proceed? Please give a rough outline of your planned activities, e.g. development workshops with artists, further training, team meetings, etc. Please note that these activities should also be reflected in the cost and financing plan.

You have 1.000 characters available

**5. Expected result**

What do you want to achieve with your project? Please differentiate between internal and external impact.

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**6. Long-term goal**

How does your process fit into your organisation's longer-term overall strategy?

You have 800 characters available

**7. Expertise**

What external expertise would you like to involve in the change process (speakers, institutions, project partners, stakeholders, etc.)? If you do not want external expertise, why is it not needed?

You have 800 characters available

**8. Planned funding period**

The projects may not begin before 15 September 2025 (cost-relevant start: conclusion of binding contracts). However cooperation talks, search for sources of funding, agreements with potential artists may be conducted.

Start

15.09.2025

Completion

30.09.2027

## Expenditure

You may apply for the following expenses:

- Pro rata costs for permanent staff
- Part-time employees
- Fee costs
- Volunteer allowances/expense allowances
- Fees
- Fees for training courses
- Up to 2,000 euros in travel expenses, e.g. for supra-regional collegial counselling sessions

Please enter the expenditure for the entire process and not just the expenditure you are applying for from the Sociocultural Fund.

Round to the nearest whole euro.

Only enter expenses and income that will later be incurred in euros: Non-cash/monetary benefits (e.g. voluntary work) may not be included in either expenditure or income.

Travel expenses may only be paid in accordance with the Federal Travel Expenses Act.

Only eligible expenditure may be listed. The co-financing cannot be raised through other expenses (e.g. you finance the rent for the premises and apply for the rest from the Socioculture Fund).

Please add the respective calculation basis to the personnel/fee expenses.

The calculation basis for permanent positions is the employer's gross salary plus the employer's social security contribution. Please enter the number of hours or the percentage of working time that you have included in the process (as a monthly average).

In the case of freelancers, please state the task/position and, if applicable, the artistic discipline (e.g. project management, dance workshop management, etc.) as well as the fee rate (please refer to the framework for fees of your umbrella organisation (e.g. BBK, BV Darstellende Künste, verdi). The hourly rate for project management, artistic direction and project workshops should not be less than €40).

Please note that you must obtain at least three written comparative offers for all freelance services costing EUR 1,000 or more. If persons/agencies have already been appointed, please name them. These are then deemed to have been approved by the Board of Trustees and comparative offers are no longer required.

How do you enter your expenses?

Gross (not entitled to deduct input tax)  Net (entitled to deduct input tax)

### 1. Permanent staff (employment subject to social security contributions)

Please indicate the number of hours or percentage of regular working hours included in the project and the according to which the person is remunerated. The basis for calculation is the employer's gross salary plus the employer's share of social security contributions.

Description	Working time for the project <i>(please specify whether hours or per cent)</i>	Salary grade	Total expenditure in EUR
Project Manager	10 h / week	EG11	15.000,00 €
<b>Subtotal personnel (Net)</b>			<b>15.000,00 €</b>

## Expenditure

### 2. Fees (including honorary allowances / expense allowances)

If the artists involved are already known, please state their names. Please state how you have calculated the fee (Euro hourly wage/weekly wage/daily wage) x calculated time expenditure.

Description	Fee rate	Total expenditure in EUR
Consulting business plan	60 €/h	5.000,00 €
Awareness team training	700 € / day	1.400,00 €
Public relations workshop	lump sum	800,00 €
<b>Subtotal fees (Net)</b>		<b>7.200,00 €</b>

<b>Subtotal personnel/fee expenses (Net)</b>	<b>22.200,00 €</b>
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### 3. Material expenses / other expenses

Fees for further training or up to a maximum of 2,000 euros in travelling expenses. Other material expenses are not eligible for funding.

Description	Total expenditure in EUR
Travelling expenses	2.000,00 €
Fees for training courses	1.000,00 €
KSK	50,00 €
<b>Subtotal operating expenses (Net)</b>	<b>3.050,00 €</b>

Please explain which specific training courses are planned. If speakers are coming to your organisation to train the team, please enter these services under fees.

You have 1.200 characters available

<b>Total expenditure (Net)</b>	<b>25.250,00 €</b>
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## Financing

- Organisations that simultaneously receive approved co-funding for the requested process from the Federal Government Commissioner for Culture and the Media (BKM) or from an institution permanently funded by the BKM (e.g. Capital Cultural Fund, Art Fund Foundation, German Literature Fund, Performing Arts Fund, Prussian Cultural Heritage Foundation, Federal Cultural Foundation, Amateur Music Fund, 'Aller.Land' funding programme, TRAFO - Models for Culture in Transition etc.) are excluded from submitting an application.
- Co-financing (at least 20% of the total budget) can come from own funds, income and/or third-party funds. Third-party funds are all subsidies/grants from private or public institutions (e.g. foundations, banks, state, municipality, etc.).
- Please enter private donations, membership fees, reserves in the accounts under cash contribution. Proceeds from sales, ticket income etc. under income.
- Only income for which there will later be a verifiable cash flow may be calculated in the financing plan. Non-cash/monetary benefits (e.g. voluntary work, free provision of own technology, free use of rooms, donations in kind, etc.) may not be included in either the cost or financing plan.

<b>Funding applied for from the Socioculture Fund</b>	<b>12.500,00 €</b>
<i>A maximum of 80% (EUR 30,000) of the expenses you have listed. At least EUR 5,000. (in EUR).</i>	
Revenue (e.g. admissions, sales revenue, etc.)	0,00 €
<i>Type of income (for participation fees, please state the specific fee)</i>	
You have 200 characters available	
Cash contribution	4.190,00 €
<b>Attention:</b> <i>If approved, this cash contribution must also be available for project financing; as a rule, it cannot be subsequently reduced!</i>	
<b>Third-party benefits applied for from</b>	<b>8.560,00 €</b>
1.) Land NRW	5.000,00 €
2.) Bank XY	2.000,00 €
3.) Stiftung ABC (approved)	1.560,00 €
<b>of which legally approved to date</b>	<b>1.560,00 €</b>
<b>Total amount of financing</b>	<b>25.250,00 €</b>

### Field for possible further explanation of the expenditure / financing plan

You have 700 characters available

## For further comments/information

You have 3.000 characters available

## Conditions

I confirm that the information I have provided is complete and true. I will inform the Fonds Soziokultur immediately of any relevant changes to the process and in particular its financing.

The applicant declares that he/she has not yet started the process and will not start before a funding agreement has been concluded. If it becomes foreseeable that he/she will have to award contracts or incur expenditure before the funding agreement is concluded, he/she will apply to the Fonds Soziokultur for authorisation to start the measure early and provide reasons for doing so.

I am aware that there is no legal entitlement to funding from the Fonds Soziokultur. The Fund only grants funding on the basis of a funding agreement that is based on the description of the project and its calculation submitted by the applicant. If an applicant has brought about the decision of the Board of Trustees of the Fonds Soziokultur by providing false information in these documents or in this application, the Fonds Soziokultur may refuse all disbursements and reclaim funds already paid out from the applicant.

I/We confirm that the own funds listed in this application are available in cash and will be used by the applicant to finance expenditure in the project.

The applicant agrees to provide the recipient of the application and/or its representatives with the data required for monitoring the success, documentation and evaluation of the funding programme in compliance with all legal provisions relevant to data protection, as well as to participate in surveys, interviews and other data collection and to provide the information otherwise required.

- ✓ I agree and accept the above conditions.
- ✓ I would like to be informed by e-mail about future calls for project funding and activities of the Fonds Soziokultur. I am aware that I can revoke this consent at any time. All I need to do is send a short email to [presse@fonds-soziokultur.de](mailto:presse@fonds-soziokultur.de).

### Fonds Soziokultur e.V.

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Funded by:



Based on a resolution of the German Bundestag